

F.No. 8-10/2010-Admn. II(A)
Government of India

Office of the Medical Superintendent Safdarjang Hospital & VMMC

New Delhi-110029

Applications are invited from the eligible candidates for filling up various posts of Group 'C', Group 'B' (Non-Gazetted) on Direct recruitment/Deputation basis in VMMC & Safdarjang Hospital, New Delhi. Details of posts including number of vacancies, pay band and grade pay, category, age, requisite qualification, experience are as under:

Annexure I

| S. No. | Name of the post | Mode of recruitment | No. of vacancies | Age limit | Educational Qualification | Whether the post is identified for PWD category |
|--------|---|---------------------|--------------------------|---|---|--|
| 1. | Teacher Level 4 (25500-81100) | Direct Recruitment | 01-UR | 21-28 years (relaxable as per rule) | Higher Secondary with certificate in Teacher Training | LV(Low Vision), HH (Hearing Impaired), CP (Cerebral Palsy), LC (Leprosy Cured), DW (Dwarfism), AAV (Acid Attack Victim), MDy (Muscular Dystrophy), SLD (Specific Learning Ability), OA (one arm), OAL (One arm leg), BLOA (Both leg one arm), OL (one leg), BL (both leg), MD(Multiple disabilities) |
| 2. | Physiotherapist-SIC Level 6 (35400-112400) | Direct Recruitment | 01-UR 01-ST | Upto 30 years (Relaxable for Govt. servants upto 5 years in accordance with the instructions or orders issued by Central Government from time to time) | Essential: (i) Bachelor's Degree in Physiotherapy from a recognized University or Institute; and (ii) two years practical experience in Physiotherapy in a Government Hospital or Private Hospital with at least 100 beds. Desirable: Master Degree of Physiotherapy from a recognized University/ Institute. | OL (one leg), BL (both leg), BLA (both legs and arms), LV (low vision) |
| 3. | Physiotherapist Level 6 (35400-112400) | Direct Recruitment | 01-EWS | Not exceeding 30 years (Relaxable for Govt. servants upto five years in accordance with the instructions or orders issued by the Central Government from time to time) | (i) Bachelors degree in Physiotherapy from a recognized University; (ii) two years' practical experience in Physiotherapy from a Government hospital or Private hospital with at least hundred beds. Desirable: Master degree in Physiotherapy in any branch from a recognized University or institute. | OL (one leg), BL (both leg), BLA (both legs and arms), LV (low vision) |
| 4. | Junior Technician (Footwear Technology) Level 2 (19900-63200) | Direct Recruitment | 01-OBC | 21-28 years (Relaxable as per rule) | Matriculation or its equivalent qualification from a recognized Board with a certificate from a recognized Institution in Shoe Making. Experience of 2 years as shoe maker. Desirable: Surgical shoe making. | LC(Leprosy cured), DW (Dwarfism), AAV (Acid Attack Victim), OL (one leg), BL (both legs) |
| 5. | Driver (Ordinary Grade) Level 2 (19900-63200) | Direct Recruitment | 02-UR 01-EWS 01-ST | Between 18-25 years (Relaxable for Government Servants upto 40 years and also for SCs, STs, OBCs, Ex-service-men and other special categories upto the limit prescribed in accordance with the instructions or orders issued by the Central Government from time to time) | Essential: (i) possession of a valid driving licence for a motor car; (ii) knowledge of motor mechanism (The candidate should be able to remove minor defects in vehicles); (iii) experience of driving a motor car for at least five years. Desirable: Valid driving licence for a heavy vehicle. | NA |
| 6. | Multi Rehab. Worker Level 4 (25500-81100) | Direct Recruitment | 01-UR | Between 18-25 years (Relaxable for Government Servants upto forty years in the case of general candidates and upto forty-five years in the case of candidates belonging to the SCs or the STs in accordance with the instructions or orders issued by the Central Government from time to time) | Essential: Educational Qualification (i) 12th standard pass from a recognized Board or University (ii) One year certificate course of Multi Rehabilitation worker/Community based rehabilitation worker from a government institution or non-government organization or private institute recognized by Rehabilitation Council of India. (iii) Registered as rehabilitation personnel under the Rehabilitation Council of India Act, 1992. Desirable: Maximum one year experience in any Government institute or registered non-government organization working in the disability field. | OL (one leg), LV (low vision), HH (Hearing Impaired), LC (Leprosy cured), AAV (Acid attack victim), MDy (Muscular Dystrophy), SLD (Specific learning ability), MD (Multiple disabilities) |
| S.No. | Post and pay scale (revised) | No. of vacancies | Mode of recruitment | Qualification and experience | | |
| 7. | Bio Statistician Level 6 (35400-112400) | 02 | By deputation | Officers under the Central Government or State Governments or Union Territories or Autonomous or Statutory Organisations or Public Sector Undertaking or University or Recognized Research Institute:- (a) (i) Holding analogous post on regular basis in the parent cadre or Department; or (ii) With six years' regular service in the grade rendered after appointment thereto on a regular basis in posts in Level 5 (29200-92300) of the pay matrix and (b) Possessing the educational qualifications and experience as given below: Essential: 1. Bachelors' degree in Statistics from a recognized University or Institute; and 2. Minimum six months computer course from government recognized University or Institute having subjects including software packages like SAS (Statistical Analysis | | NA |

Continued

| S.No. | Post and pay scale (revised) | No. of vacancies | Mode of recruitment | Qualification and experience | |
|-------|------------------------------|------------------|---------------------|---|----|
| | | | | System), SPSS (Statistical Package for Social Science), MS-Office and STATA (Statistics and Data). Desirable: (i) One year experience as Bio Statistician in Government or semi Government or Public Sector Undertaking or Recognized Research Institute. (ii) Master degree in Statistics from a recognized University or Institute. | NA |

NOTE: The application fees are to be paid through NEFT/RTGS, IMPS, UPI mode only and application fee once remitted shall not be refunded under any circumstances. The detailed notifications are available at hospital website at www.vmmc-sjh.nic.in. The details are as under:

NAME OF THE ACCOUNT HOLDER : SJH and VMMC Exam Fee A/c

NAME OF THE BANK

: Bank of Baroda

ACCOUNT NO.

: 26400100023808

IFSC CODE

: BARBOSAFECX (Fifth character is zero)

MICR CODE

: 110012067

** The candidates must attach transaction (Payment) receipt with the application.

1. Eligible candidates should submit their application through ordinary/speed post in the prescribed proforma (Annexure II) for posts at Sl. No. 1-6 and Annexure-III for posts at Sl.No. 7 along-with self-attested copies of the testimonials, mark-sheets, educational certificates, caste certificate (if applicable), experience certificate, date of birth certificate etc. to **The Medical Superintendent, Safdarjang Hospital, New Delhi-110029 within 30 days from the date of issue of advertisement in Employment Newspaper.** (However, if last date for submission of applications falls on national holiday, Sunday or any other holiday declared by Government of India, the next working day will be assumed as closing date).

2. The envelope containing application form must be super-scribed in bold letter name of the post applied for.

3. Crucial date for determining the age limit shall be the closing date for receipt of application. Even if closing date will be extended due to national holiday or Sunday or any other holiday declared by Government of India crucial date for determining the age limit remain calculated from the date of issue of advertisement in the Employment Newspaper.

4. Candidates who wish to apply for more than one post should send separate application for each post.

5. Applications which are incomplete in any manner or not in prescribed format, would be summarily rejected. Candidates must ensure that application is complete in all respects and all the documents enclosed with application and photograph pasted on the application should be attested. No correspondence what so ever shall be entertained in this regard. **The number of beds in the hospital should be clearly mentioned in the experience certificate issued for the post of Physiotherapist-SIC and Physiotherapist failing which application would summarily be rejected.**

6. The hospital reserves the right to place a reasonable limit on the total number of candidates to be called for written test. The hospital reserves the right not to fill up the posts, cancel the advertisement in whole or part without assigning any reason and its decision in this regard will be final.

7. There will be single stage of examination. The examination shall be objective type and there shall be Negative marking in objective type examination. The level of the paper will be consistent with the educational qualification prescribed for examination. The question paper for the post of Junior Technician (Footwear Technology) and Driver (Ordinary Grade) will be printed in both English and Hindi languages and for Physiotherapist-SIC, Teacher, Multi Rehab. Worker and Physiotherapist will be in English.

8. Final merit list for the post shall be prepared on the basis of total marks obtained by the candidate in the examination which will determine their position. If two or more candidates secure equal marks, the candidate older in age shall be placed above. However, their eligibility will be determined as per requirement prescribed in the notified Recruitment Rules for the post. In case, candidate falls in merit list for the post is not fulfilling the eligibility criteria and other terms and conditions incorporated in this advertisement, he will be treated as rejected.

9. Date, time and venue of examination shall be intimated to the candidates.

10. The candidate should bring their admit card at the given centre while appearing for the examination.

11. Under no circumstances, the Centre once allotted shall be changed by the Competent Authority. Candidates are required to keep at least one photo identity proof and shall produce the same on demand at the time of examination at centre.

12. Candidates admission in examination is purely provisional.

13. Canvassing of any kind will lead to disqualification.

14. No travelling allowance will be paid for appearing for examination/written examination.

15. The offer to the said post will be subject to verification of documents pertaining to eligibility criteria required for the post, caste certificate, character and antecedents and other relevant documents from the issuing authorities and also subject to physical fitness from the competent medical board for which he/she will be sent to the designated Medical Authority by the concerned institution before joining the post.

16. Persons having 40% or more disability would be considered eligible for reservation under Physically Handicapped quota as per rule.

17. The candidate who is already in Govt. service should apply through proper channel and have to submit 'No Objection Certificate' from the employer.

18. Upper age limit for direct recruitment is relaxable for all the eligible reserved categories and Government Servants as per rule.

19. Candidate should note that the Date of Birth as recorded in the Matriculation Secondary Examination Certificate or an equivalent certificate available on the date of submission of application will only be accepted by this hospital for determining the age and no subsequent request for its change will be considered or granted.

20. Central Government Civilian employees claiming age relaxation has to submit a certificate from their office, in respect of the length of continuous service which should be for not less than 3 years during the period immediately preceding the closing date for receipt of application. They should remain Central Government civilian employees till the time of appointment, in the event of their selection.

21. The number of posts is likely to be increased or decreased.

22. For Deputation post (Sl. No. 7):

(a) Candidates once applied for deputation posts will not be allowed to withdraw their candidature.

(b) The period of deputation shall ordinarily not exceed three years.

(c) Maximum age limit for appointment by deputation shall not exceed 56 years as on the closing date of receipt of application.

(d) Candidates who are applying for deputation posts should submit their applications through proper channel along-with copies of last five years ACRs/APARs, Vigilance Clearance and integrity certificate duly verified by the head of the institution.

(e) NOC in the form of undertaking form for the employer to the effect that in the case of selection, the department will spare the candidate for joining service in the Hospital should be attached with the application.

23. Candidates must ensure that they have requisite academic qualification and experience from a recognized institution for the post applied for on or before the date of issue of advertisement.

24. Candidates applying under any of the reserved category viz. SC/ST/OBC will be considered subject of submission of valid caste certificate on a prescribed format issued by the competent authority. Caste Certificate in r/o claim for OBC category should not be issued before 6 months. Candidates applying under OBC category must produce the valid caste certificate in the format provided by the DoP&T vide OM No. 36036/2/2013-Estt. (Resp.), dated 30.05.2014 and further clarification issued by DoP&T OM No. 36036/2/2013-Estt. (Res-I), dated 31.03.2016. Certificate must be valid for employment in Central Government Institutions. OBC candidates eligibility will be based on castes borne in the Central List of Govt. of India.

25. The vacancies advertised under EWS category and as per the instructions issued by DoPT, Ministry of Personnel, Public Grievances and Pension, Govt. of India, vide IM No. 36039/1/2019-Estt (Resp), dated 31.01.2019. Application under EWS category will be considered subject to submission of Income and Assets certificate on a prescribed format issued by the competent authority and subject to verification of genuinity of the certificate by the issuing authority.

26. If a candidate produces false documents, he/she will not only be disqualified/dismissed from services, if already appointed but may also be liable for criminal proceedings.

27. Candidates trying to use any influence or adopt any unfair means would be disqualified from the selection.

28. Failure to comply with any of the instructions contained in this notification may entail rejection of candidature.

29. **Application Fees:** Application fees for General candidates is Rs. 200/-, OBC is Rs. 100/-, persons for disabilities, SC, ST & women candidates are exempted from payment of application fee subject to submission of necessary certificate from a competent authority in support of their claim. Amount of fees shall be transferred to Bank of Baroda, Safdarjang Hospital Branch, SJH and VMMC Exam. Fee Account No. 26400100023808 and transaction ID receipt must be enclosed with the application form. The application fees will be non-refundable, even on the cancellation of the advertisement in whole or part. For the post mentioned at Sl. No. 7 fees exempted.

30. Candidates are advised to go through the official website of Safdarjang Hospital, www.vmmc-sjh.nic.in regularly for updation in the matter and for admit card.

31. All disputes will be subject to the jurisdiction of Delhi Courts.

(Sng. Mohelas Anal)
Dy. Director (Admn.)
Safdarjang Hospital
Annexure II

FORMAT FOR APPLICATION FORM
(Must be filled properly by the candidate in his/her Own handwriting in block letters only)

- Name of the post applied for:
- Full Name (IN BLOCK LETTERS)I (As mentioned in matriculation certificate)
- New/Changed Name
- Father's Name
- Date of Birth (as mentioned in matriculation certificate)
- Address (with phone no., E mail ID etc)
 - Correspondence
 - Permanent
- Whether SC/ST/OBC
- Whether Ex-Serviceman
- Whether Physically Handicapped (if so percentage & details of disability)
- Whether seeking age relaxation
- Whether Govt. Servant (if yes, please indicate name of the institution and length of service)
- Details of Examination passed

| Sl. No. | Examination | University/ Board | Year of Passing | Name/Address of Institution attended | Percentage of the marks obtained |
|---------|-------------|-------------------|-----------------|--------------------------------------|----------------------------------|
| | | | | | |
| | | | | | |

12. Experience:

- Name of the employer
- Designation
- Pay Scale
- Nature of duties
- Period of employment
- Last Pay drawn

13. Any additional information:

I solemnly declare that the statement made by me in this application best of my knowledge & belief. I undertake that if any false information is given by me at any time it will render me ineligible for the job applied above.

Dated:

Place:

Signature of the Candidate

Continued on page 18

Affix Photo
duly
attested

Annexure III

PROFORMA

Attested
Photograph

1. Name and Address
2. Date of Birth (in Christian era)
3. Date of retirement under Central/State Government Rules
4. Educational Qualifications
5. Whether Educational and other qualifications required for the post are satisfied (if any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same):.

| | Qualifications/ Experience required | Qualifications/Experience possessed by the Officer |
|------------------------------|--|---|
| Essential: (1) (2) (3) | | |

6. Please state clearly whether in the light of entries made above, you meet the requirements of the post.
7. Details of employment, in chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient.

| Office/Institution/ Organisation | Post held | From | To | Scale of pay & Last Basic Pay | Nature of duties |
|-------------------------------------|-----------|------|----|----------------------------------|------------------|
| | | | | | |
| | | | | | |
| | | | | | |

8. Nature of present employment i.e. temporary or quasi permanent or permanent.
9. In case the present employment is held on deputation basis/contract basis, please state:
 - (a) The date of initial appointment
 - (b) Period of appointment on deputation/contract
 - (c) Name of the parent office/organization to which you belong
10. Additional details about present employment. Please state whether working under:

| | |
|-----------------------------|----------------------|
| (a) Central Government | (b) State Government |
| (c) Autonomous Organization | (d) Universities |
| (e) Government Undertaking | (f) Others |

11. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.

12. Are you in revised scale of pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.

13. Total emoluments, per month now drawn.

14. Additional information, if any, which you would like to mention in support of your suitability for the post. (This among other things may provide information with regard to (i) additional Academic qualifications (ii) Professional training and (iii) work experience over and above prescribed in the vacancy Circular/Advertisement) (Note: Enclose a separate sheet, if the space is insufficient.)

15. Whether belongs to SC/ST/OBC

16. Remarks: (The candidate may indicate information with regard to (i) Research publications and reports on special projects (ii) Awards/Scholarships/Official Application (iii) Affiliation with the professional bodies/institutions/societies and (iv) any other information.

(Note: Enclose a separate sheet, if the space is insufficient).

I have carefully gone through the vacancy circular/advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

Date:

Signature of the candidate

Name _____

Address _____

Countersigned _____

(Employer)

1. Certified that particulars furnished by Shri/Smt./Kum. _____ have been verified from his/her record found correct.

2. No vigilance case is pending or contemplated against Shri/Smt./Kum. _____ His/Her integrity is certified.

3. No major or minor penalty was imposed on Shri/Smt./Kum. _____ during the last 10 years as per records in the Ministry/Department.

Place:

Date:

Signature of Head of Office/Department with stamp

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